



LEROY D. BACA, SHERIFF

**County of Los Angeles**  
**Sheriff's Department Headquarters**  
**4700 Ramona Boulevard**  
**Monterey Park, California 91754-2169**



November 1, 2005

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ESTABLISH NEW CAPITAL PROJECT AND TRANSFER OF FUNDS  
FOR PITCHESS DETENTION CENTER IN-VESSEL COMPOSTING  
(FIFTH DISTRICT) (4 VOTES)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT  
YOUR BOARD:**

1. Establish Capital Project Number 69535 for the Pitchess Detention Center In-Vessel Composting Project.
2. Approve the enclosed appropriation adjustment, which provides \$1,374,000 in appropriation to the 2005-06 Capital Project Budget to be funded from the Inmate Welfare Fund for the purpose of constructing the project.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

Approval of the recommended actions will establish a new capital project and approve funding within the 2005-06 Capital Project Budget for the Pitchess Detention Center (PDC) In-Vessel Composting Project.

Currently, a portion of the food waste generated by staff and inmates housed at PDC is transported to area landfills, while some is deposited into the sanitary sewer. This current practice creates substantial cost for the County in disposal fees.

*A Tradition of Service*

The proposed project will purchase and install in-vessel composters and ancillary equipment, including two pre-engineered buildings. These in-vessel composters will process food waste into composting material, which can be used as a soil amendment. The composters and ancillary equipment will utilize approximately 20,000 square feet at PDC. There is sufficient space at PDC to house this new equipment and pre-engineered buildings.

The Los Angeles County Sheriff's Department (Department) has received favorable support from the Southern California Air Quality Management District. Upon completion of the Project, the Department will be the first public agency in the Southern California area to utilize in-vessel composting technology, which fully contains emissions generated by the composting process.

Upon completion of design, the Department will return to your Board with recommendations to approve the final project scope and appropriate environmental document prior to the acquisition of the equipment and project implementation.

#### Implementation of Strategic Plan Goals

This recommendation supports the County's Strategic Plan, Goal #4, Fiscal Responsibility. Using food waste (wet organic waste) from the County's jail system to create compost demonstrates an efficient, effective, and goal oriented program that may substantially reduce sewer and landfill fees, and foster additional environmental responsibility by the County.

#### **FISCAL IMPACT/FINANCING**

The proposed project cost is estimated at \$1,374,000, which includes the purchase of in-vessel composters, ancillary equipment, site work, fabrication and installation of two pre-engineered buildings, construction of inmate restroom facilities, utility connections, and permitting fees.

Approval of the enclosed appropriation adjustment will provide \$1,374,000 in appropriation to the 2005-06 Capital Project Budget to be funded from the Inmate Welfare Fund for the purpose of constructing the project. The proposed project's budget summary is provided in Enclosure A.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The proposed project was presented to the Inmate Welfare Commission on June 27, 2004, and unanimously approved. In addition, County Counsel has verified that the requested use of these funds complies with restrictions on the use of the Inmate Welfare Fund.

**ENVIRONMENTAL DOCUMENTATION**

Approval of the recommended actions does not constitute a "project" and hence is not subject to the requirements of the California Environmental Quality Act (CEQA). The Department will evaluate the potential impacts of the proposed project and will prepare any required environmental document in compliance with CEQA before returning to your Board for authorization to implement the project.

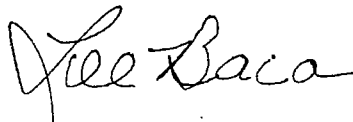
**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The Department will take the appropriate measures to minimize any impact on the Sheriff's operations during construction.


**CONCLUSION**

Upon approval by your Board, please provide one (1) adopted copy of this letter to the Chief Administrative Office (Capital Projects Division), and two (2) copies to the Sheriff's Department's Facilities Planning Bureau.

Sincerely,



LEROY D. BACA  
SHERIFF

  
DAVID E. JANSSEN  
Chief Administrative Officer

## ENCLOSURE A

### I. PROJECT COST SUMMARY

Cost Category	Proposed Project Budget
Construction	\$ 292,000
Equipment:	\$ 997,000
Jurisdictional Approvals	\$ 5,000
Change Order	\$ 30,000
Miscellaneous Expenditures	\$ 25,000
County Services	\$ 25,000
<b>TOTAL</b>	<b>\$ 1,374,000</b>

BOARD OF  
SUPERVISORS  
OFFICIAL COPYCOUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 770

DEPARTMENT OF SHERIFF

October 20, 2005

## AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

- 3 VOTES -

## SOURCES

SHERIFF'S DEPARTMENT - INMATE WELFARE  
SERVICES & SUPPLIES  
K02 - SH - 55630 - 2000  
\$1,374,000SHERIFF'S DEPARTMENT  
CP - PDC COMPOSTING PROJECT  
OPERATING TRANSFER IN  
A01 - CP - 69535 - 9919  
\$1,374,000

## USES

SHERIFF'S DEPARTMENT - INMATE WELFARE  
OPERATING TRANSFER OUT  
K02 - SH - 55630 - 6100  
\$1,374,000SHERIFF'S DEPARTMENT - CAPITAL PROJECTS  
F/A Bldg & Improvements - PDC Composting  
A01 - CP - 69535 - 6014  
\$377,000SHERIFF'S DEPARTMENT - CAPITAL PROJECTS  
F/A Equipment - PDC Composting  
A01 - CP - 69535 - 6030  
\$997,000

JUSTIFICATION: TRANSFER OF SERVICES AND SUPPLIES FUNDS FROM INMATE WELFARE FUND TO FULLY FUND CAPITAL PROJECT #69535, THE PITCHESS DETENTION CENTER IN-VESSEL COMPOSTING PROJECT.

Conrad Meredith,

Director, Financial Programs, ASD

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR—

ACTION

✓

RECOMMENDATION

AUDITOR-CONTROLLER BY

BY

Helen Jung

No. 173

OCT 24

2005  
19

APPROVED AS REQUESTED

AS REVISED

Oct 24, 2005 19

Guy Sakata

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

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BY